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MID DEVON DISTRICT COUNCIL

A MEETING of the **MID DEVON DISTRICT COUNCIL** will be held in the Phoenix Chambers, Phoenix House, Tiverton on Wednesday, 24 May 2023 at 6.00 pm

ALL MEMBERS of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

[The next meeting is scheduled to be held in Tiverton on Wednesday, 19 July 2023 at 6.00 pm]

Please Note: this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

To join the Meeting virtually please use the link provided [here](#).

STEPHEN WALFORD
Chief Executive

16 May 2023

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

AGENDA

1 **Chairman of the Council**

To elect the Chairman of the Council for the year 2023/24.

2 **Apologies**

To receive any apologies for absence.

3 **Declarations of Interest under the Code of Conduct**

To record any interests on agenda matters.

4 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

5 **Minutes** (*Pages 5 - 14*)

Members to consider whether to approve the minutes as a correct record of the meeting held on 26 April 2023.

The Council is reminded that only those Members present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

6 **Vice Chairman of the Council**

To elect the Vice Chairman of the Council for the year 2023/24.

7 **Leader of the Council**

To elect the Leader of the Council for a period of 4 years.

8 **Chairman of the Scrutiny Committee**

To elect the Chairman of the Scrutiny Committee for 2023/24.

9 **Amendment of Constitution in relation Deputy Leader of the Council**

In order to maintain leadership availability at all times it is proposed that the Council agrees to amend the Constitution to allow the Leader to appoint two deputies to their Cabinet, and that the Monitoring Officer is instructed to amend the Constitution accordingly so as to reflect that any reference to 'Deputy Leader' is given to mean either of the members appointed to that role where two such members have been appointed.

10 **Appointment of Committees, Sub Committees, Working Groups and other Internal Bodies** *(To Follow)*

It is recommended:

- (a) that the Council approve the allocation of seats on Committees and other Council Bodies as shown on the schedule;
- (b) that Members be appointed to Committees in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;
- (c) that Members also be appointed to Working Groups and other Internal Bodies in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;
- (d) that the Chief Executive be authorised to make changes to membership of Committees, Working Groups and other Internal Bodies as may be notified to him from time to time by the relevant Political Group to which those seats have been allocated by the Council.

11 **Appointment to Outside Bodies** *(Pages 15 - 22)*

To consider the list of appointments to outside bodies and seek representatives to the positions available.

12 **Scheme of Delegations**

To agree the existing scheme of delegations as set out in Part 3 of the Constitution. (The Scheme of Delegation sets out the levels of decision making within the Council, outlining those to be made by Council, the Cabinet, individual Cabinet Members, those Committees with regulatory functions and officers).

13 **Programme of Meetings**

To approve the programme of ordinary meetings of the Council for the year 2023/24:

- 19 July 2023
- 6 September 2023
- 1 November 2023
- 20 December 2023
- 21 February 2024
- 24 April 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Andrew Seaman on: aseaman@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **COUNCIL** held on 26 April 2023 at 6.00 pm

Present

Councillors

R F Radford (Chairman)
G Barnell, J Bartlett, E J Berry, J Buczkowski, W Burke,
J Cairney, S J Clist, Mrs C Collis, D R Coren, L J Cruwys,
N V Davey, Mrs C P Daw, R M Deed, R J Dolley (Vice Chairman),
J M Downes, C J Eginton, P J Heal, B Holdman, D J Knowles,
F W Letch, Miss J Norton, S Pugh, D F Pugsley, Mrs E J Slade,
C R Slade, Mrs M E Squires, B G J Warren, A White, A Wilce,
Mrs N Woollatt and J Wright

Apologies

Councillors

R J Chesterton, Mrs F J Colthorpe, R Evans, Mrs S Griggs,
B A Moore, S J Penny, R L Stanley, L D Taylor and A Wyer

161 Apologies (0:06:52)

Apologies were received from Councillors: R J Chesterton, Mrs P Colthorpe, R Evans, Mrs S Griggs, B A Moore, S J Penny, R L Stanley, L Taylor and A Wyer.

Councillors D Coren, C J Eginton, Mrs E Lloyd and R Deed attended via Zoom.

162 Public Question Time (0:07:23)

The Council received a public question from Sophia Beard which was read out by the Chairman with answers provided at the meeting. The recording of this can be found [here](#) at: 0:07:23 of the recording.

Clarification by a member was sought whether written answers needed to be attached to the minutes to which the District Solicitor & Monitoring Officer explained that this would be looked into.

163 Declarations of Interest under the Code of Conduct (00:14:26)

Members were reminded of the need to declare any interests when appropriate.

164 Minutes (00:14:40)

The minutes of the Full Council meetings held on the 14 December 2022, 18 January 2023, 22 February 2023 and 8 March 2023 were agreed as a correct record and **SIGNED** by the Chairman.

165 Chairman's Announcements (00:17:38)

Attended an event with the Air Training Corps at West Exe.

Thanked those that were not standing and wished them the best of health, thanked them for their service and wished those standing all the best.

166 **Petitions (00:19:07)**

No petitions were presented.

167 **Notices of Motions (00:19:13)**

There were none.

168 **Cabinet - Report of the meeting held on 7 February 2023 (00:19:20)**

The Leader presented the report of the meeting of the Cabinet held on 7 February 2022.

1. Pay Policy (minute 133)

The Leader **MOVED**, seconded by Councillor D J Knowles

THAT the recommendations of the Cabinet as set out in Minute 133 be **ADOPTED**

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

Reason for the Decision – The Localism Act 2011 requires an annually published Pay Policy be adopted by the Council.

2. Establishment (Minute 134)

The Leader **MOVED**, seconded by Councillor A Wilce

THAT the recommendations of the Cabinet as set out in Minute 134 be **ADOPTED**

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

Reason for the Decision – The Constitution states that the Establishment should be received by Council annually.

3. Cullompton Town Centre Masterplan (Minute 137)

The Leader **MOVED**, seconded by Councillor DJ Knowles

THAT the recommendations of the Cabinet as set out in Minute 137 be **ADOPTED**

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

Reason for the Decision – So that the Draft Cullompton Town Centre Masterplan Supplementary Planning Document and Delivery Plan can be approved.

4. East Cullompton (Culm Garden Village) Masterplan SPD (Minute 139)

The Leader **MOVED**, seconded by Councillor G Barnell

THAT the recommendations of the Cabinet as set out in Minute 139 be **ADOPTED**

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

Reason for the Decision – So that the revised East Masterplan Supplementary Planning Document could be adopted.

5. Policy Framework (Minute 142)

The Leader **MOVED**, seconded by Councillor C P Daw

THAT the recommendations of the Cabinet as set out in Minute 142 be **ADOPTED**

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

Reason for the Decision – the Constitution states that the Policy Framework must be approved by Council each year.

6. Schedule of Meetings (Minute 143)

The Leader **MOVED**, seconded by Councillor G Barnell

THAT the recommendations of the Cabinet as set out in Minute 143 be **ADOPTED**

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

Reason for the Decision – there was a need for Council to approve the schedule of meetings.

169 **Cabinet - Report of the meeting held on 7 March 2023 (00:28:12)**

The Leader presented the report of the meeting of the Cabinet held on 7 March 2023.

170 **Cabinet - Report of the meeting held on 4 April 2023 (00:28:57)**

The Leader presented the report of the meeting of the Cabinet held on 4 April 2023.

171 **Scrutiny Committee - Report of the meeting held on 17 April 2023 (00:29:56)**

The Chairman of the Scrutiny Committee presented the report of the meeting held on 17 April 2023.

172 Audit Committee - Report of the meeting held on 28 March 2023 (00:32:11)

The Chairman of the Audit Committee presented the report of the meeting held on 28 March 2023.

173 Environment Policy Development Group - Report of the meeting held on 14 March 2023 (00:33:20)

The Chairman of the Environment Policy Development Group presented the report of the meeting held on 14 March 2023.

174 Homes Policy Development Group - Report of the meeting held on 21 March 2023 (00:34:05)

The Chairman of the Homes Policy Development Group presented the report of the meeting held on 21 March 2023.

175 Community Policy Development Group - Report of the meeting held on 28 March 2023 (00:35:51)

The Chairman of the Community Policy Development Group presented the report of the meeting held on 28 March 2023.

176 Economy Policy Development Group - Report of the meeting held on the 16 March 2023 (00:36:36)

The Chairman of the Economy Policy Development Group presented the report of the meeting held on 16 March 2023.

177 Planning Committee - Report of the meeting held on 1 March 2023 (00:37:39)

The Chairman of the Planning Committee presented the report of the meeting held on 1 March 2023.

178 Planning Committee - Report of the meeting held on the 15 March 2023 (00:38:16)

The Chairman of the Planning Committee presented the report of the meeting held on 15 March 2023.

179 Planning Committee - Report of the meeting held on the 5 April 2023 (00:38:38)

The Chairman of the Planning Committee presented the report of the meeting held on 5 April 2023.

180 Standards Committee - Report of the meeting held on the 8 February 2023 (00:39:17)

The Chairman of the Standards Committee presented the report of the meeting held on 8 February 2023.

1. Task and Finish Group (Council Procedure Rules Review) (minute 17)

A written **AMENDMENT** was **MOVED** by Cllr Mrs N Woollatt, seconded by Councillor A Wilce that:

- a) The Council Procedure Rule 25.2 be suspended to allow the following amendments to be made to the Constitution at its next meeting.
- b) Subject to any further changes to recommendations (c), (d) and (g) below, the Council Procedure Rules be amended as outlined in Appendix B to this report subject to the following:
 - i. Under 4.3 word 'approved' be removed, to read "the Chief Executive will send a summons".
 - ii. With the removal of "present at the meeting where physical presence is required (or in attendance including remotely where such physical presence is not required)" from 6.1.
 - iii. That point 9 to 9.2, single issue debate be kept, pending an investigation by the Monitoring Officer as to whether it could be removed.
 - iv. That 11.1.6 (b) be kept unchanged, but with proposition changed to motion.
 - v. That 12.1 (b) (rules of debate) and the paragraph below, not be removed, pending an investigation by the Monitoring Officer as to whether it could be removed.
 - vi. That section 106 of the Local Government Finance Act 1992 be added to the constitution under section 15.7, voting.
- c) The Council Procedure Rules regarding Member Questions be amended as set out in Appendix B Rule 10. except for the removal of text at 10.2 (b) and 10.2 (d)

Entire extract of 10.2 copied here for clarity and context with text to be removed struck through in bold.

10.2 Questions on notice at full Council

A Member of the Council may, ask the Chairman of the Council, the Leader, a Cabinet Member or the Chairman of any Committee any question which:

(a) concerns the Council's powers / duties or which otherwise affects the District;

~~(b) relates to matters on which the Council has or may determine a policy;~~

(c) the Member has provided written notice of the question to the Chief Executive no later than noon, two clear days preceding the Council meeting;

~~(d) the question has first been discussed at a meeting of the Cabinet or Committee and the Member is not satisfied with the adequacy of the answer contained in the relevant Minutes;~~ and

(e) the question is not (in the opinion of the Chairman taking account of the advice on the matter from the Chief Executive, Monitoring Officer or Member Services Manager) one which:

- (i) is scurrilous, improper, capricious, irrelevant or otherwise objectionable
- (ii) is substantially the same as a question which has been put at a meeting of the Council (or other meeting to which these rules apply) in the past six months;
- (iii) requires the disclosure of confidential or exempt information unless the question is raised in closed session;
- (iv) contains expressions of opinion; or
- (v) relates to questions of fact.

d) The Council Procedure Rules regarding Public Questions be amended as set out in Appendix B Rule 8 subject to the additions and omissions shown by strike through and bold text below:

8. Questions **and Statements by** ~~from~~ the Public

8.1 Residents, electors or business rate payers of the District **may make a statement or** ~~shall be entitled to~~ ask questions at a meeting **which** ~~provided that:~~

(a) concerns the Council's powers / duties or which otherwise affects the District; Where a question does not relate to an agenda item, and a response is required from a member or an officer, the question must be submitted to the Member Services Manager two working days before the meeting to give time for a response to be prepared. Where such advance notice is given, the questioner may ask a supplementary question at the meeting, if it is relevant to the original question. Contributions from members of the public will be limited to 3 minutes and 15 minutes (extendable at the Chairman's discretion) will be available at the beginning of meetings for such questions and statements.

(b) At all meetings of the Cabinet, PDGs, Scrutiny, Audit and Standards Committees, members of the public have the general right to make statements and/or ask questions in respect of all agenda items. The normal procedure to be that after a report has been introduced by the relevant Portfolio holder and/or officer the Chair will enquire of any member of the public whether they wish to speak in respect of the matter and/or ask questions. In each case, contributions from members of the public will be limited to 3 minutes.

(c) The Chair of any meeting has the right and discretion to control question time to avoid disruption, repetition and wasting of meeting time.

(d) NB Planning Committee has its own arrangements for public questions

- ~~(a) the question(s) are relevant to an item on the Agenda for that meeting;~~
- ~~(b) all the questions from one body shall not exceed three minutes when read out;~~
- ~~(c) written notice has been given to the Member Services Manager by noon plus one clear working day before the meeting (via email or otherwise as he / she agrees) of the question(s) to be asked; and~~
- ~~(d) the questions have not been rejected in accordance with Rule 8.5.~~

8.2 Time for Public Questions

~~Any public question shall be dealt with at the beginning of the Agenda and limited to 30 minutes provided that the Chairman may extend the time, or proceed to the next agenda time within the shortened period if there are no questions or all permitted questions are answered.~~

8.3 8.2 Attendance

Persons submitting questions must be present (remotely or in person) at the meeting unless the Chairman agrees to address the questions in the questioner's absence.

8.4 8.3 Order of Questions

Questions will be asked in the order they have been received.

8.5 Scope

~~The Chairman may, following advice from either the Chief Executive, Monitoring Officer or Member Services Manager, reject a question giving reasons for that rejection, if it:~~

- ~~(a) Is not about a matter for which the Council has a responsibility or which affects the District;~~
- ~~(b) Is in his/her opinion scurrilous, improper, capricious, irrelevant or otherwise objectionable;~~
- ~~(c) Is substantially the same as a question which has been put at a meeting to which these rules apply in the past six months; or~~
- ~~(d) Requires the disclosure of confidential or exempt information.~~

8.6 Supplementary question

~~At the discretion of the Chairman questioners may ask one supplementary question~~

- e) Members' Business remain on full Council but Members be asked to take account of the guidance on its use set out in this report at paragraph 4.4.
- f) The requirement for the Planning Committee to consider an Implications Report (if it proposes to determine an application contrary to policy and officer recommendation) before decision confirmed, be removed.
- g) The rules on Substitute Members be amended so that trained substitutes may come from any group where there is no other trained Member in the permanent Members' political group.
- h) The practice at full Council for Chairs to have to read out minutes of each committee (including PDGs and Cabinet) be changed to reading out the minute number range and asking if there are any questions on any of those minutes.

A further **AMENDMENT** was **MOVED** by Cllr Mrs M Squires, seconded by Cllr C Slade that:

For the written amendment to be put back to the Standards Committee after the election, to be discussed in full.

Upon a vote being taken the **AMENDMENT** was declared to have **CARRIED**.

A **MOTION** was **MOVED** by Councillor G Barnell, seconded by Councillor J Downes that:

The Standards Report and the written amendment be referred to the next Standards Committee.

Upon a vote being taken the **AMENDMENT** was declared to have **CARRIED**.

181 **Annual Reports of Audit Committee, Scrutiny Committee and the Policy Development Groups (00:55:57)**

The Chairmen of the Audit Committee and the Scrutiny Committee and the Chairmen of the Environment, Homes, Community and Economy Policy Development Groups presented their Annual Reports* to the Council.

Note: *Reports previously circulated, copy attached to minutes.

182 **Appointment of Returning Officer and Electoral Registration Officer (00:56:36)**

It was **MOVED** by the Chairman that:

That the Council appoints Stephen Walford as the Returning Officer and Electoral Registration Officer, as of the 1st of June 2023.

Following discussion and upon a vote being taken the **MOTION** was declared to have been **CARRIED**.

183 **Questions in accordance with Procedure Rule 13 (00:59:22)**

There were no questions submitted under Procedure Rule 13.

184 **Special Urgency Decisions (00:59:29)**

With regard to any decisions taken under Rule 16 (of the Constitution) Special Urgency taken since the last meeting. The Chairman informed the meeting that no such decisions had been taken in that period.

185 **Questions to Cabinet Members (00:59:33)**

There were none.

186 **Members Business (00:59:42)**

An event was due to take place on 6 May 2023 for the King's Coronation in the Tiverton Town Centre.

Thoughts were given to Hon. Alderman Paul Williams who sadly passed away.

187 Invitation for Retiring Members to address the Council (1:02:23)

The Chairman thanked those Members not seeking re-election for their work and invited them to address the Council:

Councillors G Barnell, D Coren, R Dolley, D J Knowles, Mrs E Lloyd, Miss J Norton, D Pugsley, A White and A Wilce addressed the Council.

(The meeting ended at 7.45 pm)

CHAIRMAN

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Outside Body Appointments 2023/24

Outside Body	Representative/s	Appointment Length
Blackdown Hills AONB Partnership		Annual
Broadpath Landfill Liaison Committee		Annual
Building Control Joint Committee	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Business Forum Mid Devon	Cabinet Member for Planning and Economic Regeneration	Annual
Churches Housing Action Team Management Board		4 years until May 2027
Culm Garden Village Delivery Board	The Leader Cabinet Member for Planning and Economic Regeneration	Annual
Citizens Advice Torridge, North, Mid & West Devon		4 years until May 2027
Community Safety Partnership	Cabinet Member for the Working Environment and Support Services	4 years until May 2027
Cullompton Town Team 2 Members		Annual
Cullompton Traffic Issues & Environment Working Group		4 years until May 2027
Dartmoor National Park Authority Forum 2 Members		4 years until May 2027

Devon Armed Forces Community Well-Being Partnership		4 years until May 2027
Devon Authorities Strategic Waste Committee (formally known as 'Devon Authorities Waste Reduction & Recycling Committee')	Cabinet Member for the Environment (plus a deputy)	4 years until May 2027
Devon Districts Forum / Devon Local Government Steering Group	Leader	Annual
Devon Historic Buildings Trust		Annual
Devon Rail Forum		Annual
LGA General LGA Assembly / Annual Conference	Leader	4 years until May 2027
Gypsy and Traveller Forum	<ol style="list-style-type: none"> 1. Cabinet Member for Planning and Economic Regeneration 2. Cabinet Member for Housing 3. 	Annual
Heart of the South West Joint Committee	Leader	Annual
Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee		Annual
INVOLVE – Voluntary Action in Mid Devon		Annual
Mid and East Devon Children's Centres Advisory Board (2 Members)		4 years until 2027
Community Safety Partnership, Operational Delivery Group (ODG) 3 Members needed for the following areas: <ul style="list-style-type: none"> • Exe area • Creedy area • Culm area 		4 years until 2027
Please note: Members will only be called to a meeting if there is something		

specific to their area (in which case they would have been contacted beforehand) or the Member wishes to raise a concern about something which is in their local area).		
Mid Devon Highways and Traffic Orders Committee (hosted by DCC) (2 Members)		Bi-annual
Mid Devon Locality (County) Committee (hosted by DCC) 2 Members		4 years until May 2027
Most Sparsely Populated Councils Group (part of the RSN Rural Services Network)		4 years until May 2027
OkeRail Forum		Annual
PCC Councillor Advocate Scheme		4 years until 2027
Plastic Free Tiverton		4 years until 2027
South West Councils	Leader	Annual
South West Councils Employers Panel	Cabinet Member for the Working Environment and Support Services	Annual
3 Rivers Developments Limited	Delegated to the Cabinet to agree a Member for this post.	Annual
Tiverton Adventure Playground Committee		4 years until May 2027
Tiverton & District Community Transport Association	Cabinet Member for Community Well-Being	4 years until May 2027
Tiverton Museum of Mid Devon Life		4 years until May 2027
Tiverton Town Centre Partnership (3 Tiverton Town Members)		Annual

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Outside Body Appointments 2023/24

Outside Body	Representative/s	Appointment Length	Meeting Dates	Other Members welcome to attend?	Feedback
Blackdown Hills AONB Partnership	1 Member needed	Annual	3 Management meetings per year.	Meetings are open to the public and any Member who wishes to attend can.	
Broadpath Landfill Liaison Committee	1 Member needed	Annual	Organised from meeting to meeting (usually start at 3pm / 3.15pm)	Open to the public. Any Member is welcome to attend. Good idea to contact the Chairman in advance as background information can be provided.	
Building Control Joint Committee	The Leader <u>AND:</u> Cabinet Member for Planning and Economic Regeneration	Annual	Scheduled from one meeting to another but usually in February, July & November each year	Yes in an observational, non-voting capacity.	
Business Forum Mid Devon	Cabinet Member for Planning and Economic Regeneration	Annual		Yes	
Culm Garden Village Delivery Board	The Leader <u>AND:</u> Cabinet Member for Planning and Economic Regeneration	Annual	As and when needed.	Usually a closed meeting but attendance can be by invitation.	
Citizens Advice Bureau – Torridge, North, Mid & West Devon	1 Member needed	4 years	Four Trustee Board meetings annually plus an AGM		We absolutely require continued support in the form of an affiliated Council member and they would be welcome to attend a board meeting should they wish to do so.
Community Safety Partnership	Cabinet Member for the Working Environment and Support Services	4 years	Meetings held every 2 months		
Council for the Protection of Rural England Devon Area Executive Committee	1 Member needed	Bi-annual			Really value the representation from Mid Devon District Council as it creates a very useful point of contact and dialogue which works both ways. They do not hold so many meetings now but will notify us when they do. Business is more usually conducted through seminars and workshops.
Cullompton Town Team 2 Members	2 Members needed	Annual	Meet 5 or 6 times a year		
Cullompton Traffic Issues & Environment Working Group	1 Member needed	4 years	Meets 4 times a year or as and when needed		

Dartmoor National Park Authority Forum 2 Members	2 Members needed	4 years	2 meetings a year	All meetings are open to the public	
Devon Authorities Strategic Waste Committee (formally known as 'Devon Authorities Waste Reduction & Recycling Committee')	Cabinet Member for the Environment (plus a deputy)	4 years	Quarterly	Open meeting, anyone able to attend but not to speak or vote.	
Devon Districts Forum / Devon Local Government Steering Group	The Leader	Annual	Quarterly		
Devon Historic Buildings Trust	1 Member needed	Annual	4 meetings a year		
Devon and Cornwall Rail Partnership	2 Members needed if representation is sought	Annual	To be confirmed		
LGA General	The Leader	4 years	One annual meeting	Unknown but only one voting right belonging to the Leader only.	
LGA Assembly / Annual Conference	The Leader	4 years			
Gypsy and Traveller Forum	1. Cabinet Member for Planning and Economic Regeneration <u>AND:</u> 2. Cabinet Member for Housing <u>AND:</u> 3. 1 other Member of the Council	Annual		In exceptional circumstances other Members of the Council could attend but this would need to be agreed in advance as it is necessary that we limit the number of officers/members at each meeting. There is no voting power. Meetings are informal and non-decision making.	
Heart of the South West Joint Committee	The Leader	Annual		No one else other than the Leader and Deputy Leader can attend.	
INVOLVE – Voluntary Action in Mid Devon	1 Member needed	Annual			
Mid and East Devon Children's Centres Advisory Board	2 Members needed to represent the district.	4 years until 2023	2 advisory board meetings a year.	Meetings are not open to the public but elected Members are welcome to observe.	
Community Safety Partnership, Operational Delivery Group.	3 Members needed for the following areas: <ul style="list-style-type: none"> • Exe area • Creedy area • Culm area 	4 years until 2023			<u>Please note:</u> Members will only be called to a meeting if there is something specific to their area (in which case they would have been contacted beforehand) or the Member wishes to raise a concern about something which is in their local area).
Mid Devon Highways and Traffic Orders Committee	2 Members needed	Bi-annual	Quarterly	Open meeting, therefore any Members can attend (for observation and non-voting). Would be given 5 minutes to	

				speaking on an item on the agenda having previously given 24 hours notice.	
Most Sparsely Populated Councils Group (part of the RSN Rural Services Network)	1 Member needed	4 years	Meet 3 times a year		
PCC Councillor Advocate Scheme	1 Member needed	4 years	Meet on a quarterly basis		
South West Councils	The Leader	Annual	Quarterly		
South West Councils Employers Panel	Cabinet Member for the Working Environment and Support Services	Annual	Meet three times a year		There is the employers side and the employees side which meet separately and then come together. There are often speakers and at the last meeting there were speakers about domestic violence and how it can affect the workforce.
3 Rivers Development Ltd		Annual	N/a		
Tiverton Adventure Playground Committee	1 Member needed	4 years	Meet every 6 – 8 weeks		
Tiverton & District Community Transport Association	Cabinet Member for Community Well-Being	4 years	Annually		
Tiverton & Mid Devon Museum Trust Executive Committee	1 Member needed	4 years	Annually		

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